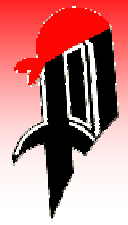


1:1 Laptop Student Expectations



As a learner I will...

1. Look after my laptop very carefully all of the time.
 - a. Laptops will never be left unattended
 - b. Laptops must be situated securely on the working surface
 - c. Make sure the laptop is not subject to careless or malicious damage (i.e. as a result of horseplay)
 - d. Take care when the laptop is transported that it is as secure as possible. Laptop MUST be carried in its protective case at all times.
 - e. Carry my laptop in the closed position with two hands.
2. Ensure that my laptop is charged every evening and ready for use the next day (i.e. plugging it in to the cart for charging overnight).
3. Store my laptop in my locker when not in use. (i.e. lunch, phy ed, etc.) Laptop should be in its case when stored in my locker and no items will be stacked on top of the laptop.
4. Be on the task assigned by my teacher at all times. Laptop will ONLY be used for educational purposes as directed by Pewaukee School District staff.
5. Print only after teacher gives permission.
6. Not decorate the laptop and not allow it to be subject to graffiti.
7. Not install or download additional software.

Consequences for Violation of Laptop Rules

For every violation, a Student Behavior form will be completed and forwarded to the office for review. Please review the attached Technology Code of Conduct. By signing below, you commit to the student expectations and understand the consequences for violation:

Student Signature

Date

TECHNOLOGY CODE OF CONDUCT

Offense Description	Disciplinary Action		
	1 st Offense	2 nd Offense	3 rd Offense
<p>Level 1</p> <p>Internet Violations:</p> <ul style="list-style-type: none"> • Attempting to bypass filtering and/or security measures. • Attempting to surf for inappropriate or non-academic items. • Attempting to change filter settings. • Accessing social media and networking that is non-academic. • Playing games that do or do not bypass filtering. <p>Downloading Programs</p> <p>Production and Distribution of Inappropriate material</p> <p>Privacy</p> <ul style="list-style-type: none"> • Attempting to hide computer activities. • Attempting to hide, delete, or alter files or file types not belonging to the student. • Revealing and/or sharing of account information. • Attempting to access or use someone else’s computer account information or profile 	<p>Minimum Action Verbal Reprimand</p> <p>Maximum Action Detention</p>	<p>Minimum Action Detention</p> <p>Maximum Action Loss of computer or internet privilege</p>	<p>Minimum Action Detention</p> <p>Maximum Action Extended loss of computer/internet privileges and/or suspension</p>
<p>Level 2</p> <p>Hardware</p> <ul style="list-style-type: none"> • Destruction of property • Theft <p>Software</p> <ul style="list-style-type: none"> • Knowingly bringing in viruses. • Attempting to load programs to subvert function or security. • Improper use of computers to falsify documents or plagiarize • Attempting to bypass security measures or access more privileged accounts. • Attempting to alter or block the proper operation or performance of the network. • Using school or other e-mail inappropriately <p>Cyber bullying</p>	<p>For each offense in Level 2, the minimum action taken will be a detention and the maximum action taken will be suspension or expulsion based on the severity of the offense. Citations or legal charges may be issued.</p>		